

Action Taken Report by IQAC for the Session 2019-2020

Plan of Action	Programme	Achievement
To Conduct classes during COVID-19 pandemic to continue teaching learning process	To persuade the authority to arrange Online classes for Honours and PG students	Online classes were conducted smoothly and study materials shared in WhatsApp group
To Help authority to arrange for final/end semester examinations and creating necessary helpline for students	To persuade the authority to form a committee to conduct examinations and necessary helpline to address queries.	Vidyasagar University directives were shared among the students and mental support was extended to the students from teachers end to appear in virtual mode of examinations for overall smooth conduction of examination.
Construction of wooden furniture	College has size block wood and that to be used to structure some wooden furniture	Few carpenters were engaged and 10 chair, 5 laboratory table, 15 tools, 8 study table etc. Were constructed.
Purchase of Books and Computers	Tenders were floated and then ordered to minimum quoted concern.	Books and Computers were purchased and send to the concerned departments.
Feedback from different stakeholders	IQAC suggested to the principal to give direction to HODs for the collection of feedback from Students and parents. IQAC requested to teachers to submit their Feedback	Students & Parents Feedback has been collected by the departments. Teachers Feedback has been collected by IQAC.
Students Satisfaction Survey	Students Satisfaction Survey to be conducted by taking feedback from final year students by IQAC	Collected & analysed.
Academic Audit (Internal)	To be conducted by a team during 2 nd week of November	Completed & report has been submitted
Analysis of Results	IQAC to persuade each department to analyses results	Each department analysed results for follow up action
Renovation & repairing of some old buildings/rooms	IQAC to persuade appropriate authority for renovation/repairing of Nazrul Bhavan	Renovation/repairing of Nazrul Bhavan have been completed.